



**City of Greenville**  
**Design Review Board – Neighborhood Design Panel**  
Minutes of the **June 29, 2021** Agenda Workshop Meeting  
**Webex Virtual Meeting**  
Meeting Notice Posted on June 25, 2021  
Minutes prepared by Sharon Key

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Members Present: Fred Guthier, Monica Baretta, Matt Tindall, Allison Tucker  
Members Absent: Anatole Upart  
Staff Present: Logan Wells, Assistant City Attorney; Matt Lonnerstater, Development Planner; Courtney Powell, Planning Administrator; Kris Kurjiaka, Senior Development Planner; Harold Evangelista, Development Planner; Ross Zelenske, Development Planner; Austin Rutherford, Development Planner; Edward Kinney, Senior Landscape Architect; Planning Coordinator, Sharon Key

**Call to Order:** The meeting was called to order at 12:03 PM

**Agenda Workshop:** The DRB-Neighborhood Panel received an overview from staff on the following applications, which were scheduled for the public hearing on July 1, 2021.

**Old Business**

**A. None**

**New Business**

**A. APL 21-401**

Application by **JOHN PETRICH** to **APPEAL** staff's denial of CAS 21-250 for the installation of vinyl windows at 607 Townes Street (TM# 000500-03-00101).

Mr. Tindall leaves due to conflict

Mr. Rutherford presented the appeal; staff recommends affirming the administrator's decision.

Mr. Guthier asked if the board denied it or staff. Mr. Rutherford clarified it was a staff denial.

Ms. Baretta asks what the result is if the Board upholds the denial. Mr. Rutherford and Mr. Graham explained.

Staff clarified that a total of 30 windows were changed out over the past 3 years by the same applicant.

**Other Business (Not a Public Hearing)**

**A. None**

**Advice and Comment (Not a Public Hearing)**

**A. None**

**Informal Review (Not a Public Hearing):**

**A. None**

The members present discussed and reviewed materials for the application indicated above. No action or votes were taken on any agenda item. No public hearing was conducted, and no public comments were received.

**Adjourn:** The meeting was adjourned at 12:12 PM.